

Job Title: Head of Embodiment (South)	Department: Curriculum
Hours: Full time 1.0 (40)	Salary: £32,000.00 to £38,000.00 pa
Location: London	Reports to: Associate Dean Direct Reports: Industry Professionals
Key Responsibilities	
<ul style="list-style-type: none"> • To work with the Dean and Members of the Academic Board to establish a coherent and visionary approach to actor training • To develop bespoke curricula for learners of diverse backgrounds that offers an equitable approach to the body and voice, re-considering the notion of 'training' in the 21st Century • To work with the Head of Embodiment (North campus) in delivering coherent and visionary actor training and bespoke curricula • To work alongside the Head of Live and Recorded Performance to recruit and manage Industry Professionals (IP) considering the use of imagination, body, voice and play in relation to the preparation of our students for performance focused work • To work with the Associate Dean and Head of Live and Recorded Performance in co-ordinating the BA Acting programme • To oversee the campus's approach to embodiment for performance across all courses, integrating voice and movement work to allow for an inclusive offer to learners • To mentor specialist freelance tutors in delivering psycho-vocal-physical training that is bespoke to the cohort and module needs, adapting the work around the lived experiences of the learners • To focus on recruiting and supporting tutors that ALRA identifies as underrepresented in the Movement, Voice and other disciplinary fields associated with our student-centred approach to training 	
Curriculum	
<ul style="list-style-type: none"> • To teach on ALRA courses for a minimum of 21 hours per week and maximum of 24 as agreed by Associate Dean. • To oversee the recruitment and monitoring of appropriate teaching staff for all courses. • To implement effective student assessment and disciplinary procedures as directed and published in ALRA policies • To assess student work across all ALRA courses as required 	
Quality	
<ul style="list-style-type: none"> • To attend Teaching and Learning Committee • To suggest curriculum improvements and developments in response to the changing industry landscape under guidance of the Dean • To oversee the timely delivery of SOW from IIPs • To engage in timely feedback in the form of written and/or verbal student reports • To offer acting feedback on level 4,5,6 and 7 projects 	

(continued)

- To supervise Personal Research Projects at level 6 and 7 as required
- To provide timely and accurate reports and information as required by the Dean to satisfy both internal processes (Exam Board, QAC etc) and external organisations such as QAA, OFSTED etc.

Development

- To take part in Widening Participation activities
- To participate in Open Days and other brand profile-raising events
- Develop and maintain strong relationships with other key arts and education providers and potential partners, funders and sponsors as defined by SLC
- To actively promote the academic and creative success of ALRA and its students to the industry, the education sector and the wider public

Resources

- To work with the Dean and Associate Dean to ensure resources are appropriate to the standards required for training.

Other

- To initiate personal research that links to the curriculum development and impacts positively on the currency of ALRA's training and education provision.
- Attend ALRA student productions, project presentations and public events
- Adhere to ALRA's published policies, in respect of all staff, students and visiting members of the public
- Carry out other duties as may reasonably be directed by the Dean.